

## Parent Advisory Committee Meeting Minutes - **DRAFT**

November 3, 2022

6:00 p.m.

MUSD Board Room, 1902 Howard Road

### Members in Attendance:

Adams - Marissa Martinez  
Alpha - Haley Rivera-Gonzalez  
Berenda - Leticia Castanon  
Chavez -  
Desmond - Cristina Gonzalez  
Dixieland - Melody Mouton  
Eastin-Arcola - Cristhian Nelson  
Furman Elem. - Stephanie Kenyon  
Furman High -  
Howard - Toby Wong  
Jefferson - Sarah Machado  
King -  
La Vina -  
Lincoln - Aaron Garcia  
Madera Adult -  
Madera High - Rav Bains  
Madera South - Chris Brown  
MaderaTEC - Alyson Rocco  
Madison - Elizabeth Quintana  
Millview - Veronica Carrillo

Monroe - Ana Giron  
Mtn Vista -  
Nishimoto - Jesse Ochoa  
Parkwood - Elsy Lainez  
Pershing - Viviana Joya  
Ripperdan -  
Rose -  
Sierra Vista -  
Torres - Daisy Marcello  
Washington - Isabel Cervantes

### Non-voting Members in Attendance:

Joetta Fleak, Ruben Mendoza, Lucy Salazar, Board Trustees  
Todd Lile, Superintendent  
Sheryl Sisil, Assistant Superintendent  
Carey Gasset, Desmond Principal  
Amanda Musso, Desmond Vice Principal

### Others in attendance:

Norma Martinez, Executive Administrative Assistant  
Leslie Arroyo-Guzman, Spanish Translator

### 1. Call to Order

- a. Haley Rivera-Gonzalez called the PAC meeting to order at 6:12 p.m.

### 2. Roll Call

- a. Haley Rivera-Gonzalez called for roll call. Sarah Machado confirmed that there were twenty-one voting PAC members present at the time of roll call, and a quorum was established.

### 3. Adoption of Agenda

- a. Isabel Cervantes made a motion to adopt the agenda. Chris Brown seconded the motion. The motion passes unanimously by voice vote.

### 4. Approval of Minutes

- a. Leticia Castanon made a motion to approve the minutes as read. Aaron Garcia seconded the motion. Motion passes by unanimous voice vote.

### 5. Opportunity for Public Input

- a. none

## 6. Old Business

- a. Response to PAC member questions/concerns
  - I. Deficiency Notices- Please go to Aeries and check your student(s) grades. There is a grade book that can show you exactly what has been turned in and what hasn't. The front office staff and if your site has a Parent Resource Center can help you with Aeries if needed.
  - II. Parent Square- please see under new business.
  - III. Busing- busing faces many challenges due to the lack of drivers. However, when each bus leaves a site the students are always three or less to a seat.
  - IV. Water Bottles- more faucets can be put in. There needs to be a request from the school administration. Mrs. Sisil will continue to look into it.
  - V. Attendance Notifications- Although it may be excessive at times, it is mandatory for the school to notify parents/guardians. The field trips (sporting events, etc) will be cleared after attendance is taken at the event.
  - VI. The LCAPP corrections on spelling and grammar have been fixed. The English version is already on the MUSD website. It takes time to translate it into Spanish. The Spanish version should be up in two to three weeks.
- b. Review and approve revised PAC Meeting Calendar dates for the 2022/23 school year.
  - I. A motion was made by Isabel Cervantes to approve the PAC Meeting Calendar for the rest of the year. It was seconded by Stephanie Kenyon. Motion passes by unanimous voice vote.

## 7. New Business

- a. Parent Square Presentation

Instead of having a presentation on parent square, Mrs. Sisil shared that all front office staff will have training on how to use Parent Square. Staff that will be included in the training will also include Student Advocates, Student Liaisons, Administrative Assistants, and front office staff. Also, all of the staff that is in the Parent Resource Center will go to this training. All sites that do not have a Parent Resource Center will be trained first.
- b. Feedback on Parent-Teacher Conferences
  - I. There was a lot of good feedback from the Parent/Teacher Conferences. Parents from Dixieland, John Adams, Howard, James Monroe, Desmond, Mad TEC, and Berenda. Some schools were able to schedule their conferences online while some parents received information about their conferences on paper. Desmond's conference was so busy that they added an extra night for the parents to come in and talk to the teachers. The Me to Be Report was discussed with all age-appropriate grade levels.

## 8. PAC Member Updates

- a. Ana Giron from James Monroe has concerns about the crosswalk at her school. She says that it is very dangerous.
- b. Marissa Martinez would like to see more posts on the MUSD social media accounts from John Adams. Mr. Lile assured her that they try and do their best to showcase each school. He also suggested that she speak to her site administrator to encourage them to send more pictures.
- c. Superintendent Lile was happy to announce that Madison had a very successful Jog A Thon which brought in close to sixteen thousand dollars.
- d. Chris Brown from Madera South High School was pleased to announce that the MSHS E-Sport won their game for the day.
- e. Principal Gasset from Desmond shared that they are pleased with the academic support and specialist community support that the school is receiving.
- f. Toby Wong from Howard School was wanting to do a Math/Literacy/Science night at his school. He wanted to know if any other schools had recently had one, and what their turnout was. Isabel Cervantes from Washington shared that her school has had one and that there were roughly 25 parents that participated.

Toby said that he knows that there are enough funds to have 2 parent nights, Mrs. Sisil informed him that if there was a need for more Parent Nights she would talk to him about where to get the funding.

- g. Principal Rocco shared that her students from MadTech were doing exciting projects and that the projects were being shared on the walls.
- h. Haley Rivera-Gonzalez expressed the need for toilet paper at Alpha School. She said that after speaking to the principal, he suggested that she speak to the custodian about it. The principal also shared that there is a lack of toilet paper because the kids are wasting it and the custodians have not been replenishing it.
- i. Sarah Machado had concerns about the internet being down at Howard School for two days. Is there any way to get hotspots for each class so the class can continue to do their work via chrome books? She also is concerned about the lack of chargers at Madera South High School. There aren't any more loaners and some classes don't have any extra chargers. If students are unable to charge their chrome books then how are they supposed to do their work? Mrs. Sisil said she would look into it. Sarah also expressed the need for each school site to update its web page. She noticed that district-wide there is up to a six-year time gap on updated info.
- j. Leticia Castanon from Berenda shared her concerns about the fingerprinting and application process to be a volunteer and chaperone. What needs to be done, who do we contact, what's the cost, and how long does it take? Superintendent Lile shared that MUSD has recently purchased a fingerprint scanner. Mrs. Sisl said she will look into it and have more info at the next meeting.

## 9. Announcements

- a. Next PAC meeting: December 7, 2022

## 10. Discuss Future Agenda Items

## 11. Adjournment

- a. Haley Rivera-Gonzalez asked for a motion to adjourn the meeting. Sarah Machado motioned to adjourn the meeting. Toby Wong seconded the motion. The meeting adjourned at 7:43 p.m.

**PAC Meeting Accessibility:** The Madera Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation to participate in the public meeting, please contact Norma Martinez at [normamartinez@maderausd.org](mailto:normamartinez@maderausd.org) at least 72 hours before the scheduled PAC meeting so that we may make every reasonable effort to accommodate you. [Government Code 54954.2; Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).]